

Columbia County Fire Marshal
630 Ronald Reagan DR Bldg A
Evans GA 30809
706-868-3420 Main
706-868-3381 Fax

Acknowledgement Form

DUTIES OF THE FIRE WATCH

A. The following are minimum requirements for fire watch personnel:

1. Have no other duties; they shall continuously patrol the structure(s) looking for fire and/or hazardous conditions.
2. Know evacuation procedures for the structure
3. In the event of an emergency, call 911, alert the occupants and start evacuation procedures immediately.
4. Have a fully charged flashlight.
5. Know how to activate the building fire alarm system and/or the building public address system.
6. Know how to operate a fire extinguisher and shall know the location of fire extinguishers in or around the structure.

List of Fire Watch Personnel
(Fax to 706-868-3381)

Building Name _____
Address _____

Reason for fire watch: (circle all that apply)

Fire Alarm System Malfunction, Sprinkler System Inoperable, Other _____ Explain plan of action to correct violation(s), and estimated time of completion.

[illegible]

I, assure that the above listed personnel have the proper training to perform the duties of a fire watch. I also assure that the watch shall be maintained until the Fire Marshal's Office informs me the fire watch is no longer required.

Owner/Manager Signature Date